

## PRIVATE SECTOR MEMBERSHIP APPLICATION

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Authorized Representative: \_\_\_\_\_ Title: \_\_\_\_\_

Website: \_\_\_\_\_ How did you learn about OWMA? \_\_\_\_\_

### PRIVATE SECTOR MEMBERSHIP CATEGORY DUES SCHEDULE

Membership fees are payable in Canadian Funds and are subject to HST. Please indicate the correct membership fee category based on 2011 Annual Revenues: Include the revenue from all divisions, subsidiaries, affiliated companies, partnerships, etc. Revenue is based on waste generated and/or managed in Ontario only.

<input type="checkbox"/>	Under \$ 500,000 .....	\$ 680.00
<input type="checkbox"/>	\$500,000 - 999,999 .....	\$ 1,235.00
<input type="checkbox"/>	\$1,000,000 - 2,999,999 .....	\$ 1,855.00
<input type="checkbox"/>	\$3,000,000 - 4,999,999 .....	\$ 3,090.00
<input type="checkbox"/>	\$5,000,000 - 9,999,999 .....	\$ 4,940.00
<input type="checkbox"/>	\$10,000,000 - 19,999,999 .....	\$ 7,400.00
<input type="checkbox"/>	\$20,000,000 - 39,999,999 .....	\$ 12,615.00
<input type="checkbox"/>	\$40,000,000 - 64,999,999 .....	\$ 18,505.00
<input type="checkbox"/>	\$65,000,000 - 89,999,999 .....	\$ 24,680.00
<input type="checkbox"/>	\$90,000,000 - 114,999,999 .....	\$ 30,850.00
<input type="checkbox"/>	Over \$115,000,000 .....	\$ 37,015.00

*PLEASE ADD 13% HST TO THE ABOVE RATES (HST REGISTRATION # 10400 2530)*

**OPTION 1:**  ATTACHED IS MY 2012 MEMBERSHIP FEE (CHEQUE OR CREDIT CARD VISA/MASTERCARD/AMEX)

**OPTION 2:**  PLEASE INVOICE ME FOR 2012 MEMBERSHIP FEES

I \_\_\_\_\_ (PLEASE PRINT NAME) To the best of my knowledge, do hereby confirm that the above membership fee category is reflective of the company's last audited fiscal period. (Must be a designated accounting professional, i.e. CGA, CA, CPA, CMA)

COMPANY REPRESENTATIVE (PLEASE PRINT) \_\_\_\_\_

#### PAYMENT OPTIONS:

VISA    AMEX    MASTERCARD #: \_\_\_\_\_ EXPIRY DATE: \_\_\_\_\_

CARDHOLDER NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_



## Membership Fees “Fairness & Verification Policy”

### Private Sector Membership Fee “Fairness”:

The OWMA Private Sector membership fee is based upon total company revenue (related to the waste industry specifically). Membership fees are payable based upon 'categories' of revenue. The over-riding principle supporting the current approach to fee allocation is 'fairness' - the benefits derived from OWMA and the 'stake' of a company in the future viability of the private sector waste industry, is proportional to the company's revenue size.

### The 'Fairness' Policy:

The Board of Directors adopted a policy that reflects the basic principle of fairness in terms of each member paying the appropriate fee. The policy reflects the association's willingness to act when a member has ignored the principle of fairness. The following policy is in place:

- OWMA supports the principle of 'fairness' whereby member companies recognize the proportional benefits accrued to varying - sized companies from association initiatives by voluntarily providing accurate and honest membership fee payments in the correct revenue category.
- OWMA reserves the right in the interest of the membership-at-large, to verify membership fee payments and to take appropriate action to ensure that all members 'pay their fair share'.

### Membership Fee Verification;

Payment of membership fees in the correct categories has been historically based on the 'honour system' - member companies pay fees voluntarily in the category that reflects their revenue level. The Board of Directors has adopted the approach to fee payments that is reflected in this 'Fairness Policy'. Individual membership fee payments are confidential in that the information is available only to OWMA staff who operate under confidentiality agreements. The ability to identify potential issues with fee payments is directly related to the knowledge base of staff relative to the size and business interests of individual member companies.

### Approved Fee Verification Approach:

The following options related to membership fee verification are approved:

- The development and use of 'revenue yardsticks' that assist OWMA staff in determining whether a membership fee payment is reasonable are in place to support the existing process. Such 'yardsticks' are generic and based on industry averages (i.e. revenue/year/truck). OWMA can also collect information related to public contracts to support generic estimates.
- A 'Revenue Verification Statement' is approved that would accompany annual membership fee assessment forms. The statement would verify that the membership fee revenue category accurately reflects the company revenue. The statement must be signed by one of:
  - a) An independent Certified Accountant that performs annual audit or on-going financial functions for the company.
  - b) A member company staff certified accounting professional (CA, CGA, CMA).

When a verification statement is signed as above, there is no further scrutiny required.



Rob Cook  
Chief Executive Officer



## Private Sector Membership Application

### Ethical Business:

As OWMA pursues strategic objectives related to increased waste industry self-determination and self-regulation; to reduce government oversight and to avoid further regulatory incursions in the waste management sector it is necessary to heighten the credibility of OWMA and the membership. The ethical business conduct of OWMA members is fundamental to establishing organizational and industry credibility and creating marketplace dynamics whereby responsible and ethical companies can compete. The OWMA ethical business initiative is designed to accomplish both objectives. Schedule 1 is an integral component of the initiative and must be completed by all applicants.

### Schedule 1

1. Operating name of Company: \_\_\_\_\_

2. Legal name of Company: \_\_\_\_\_  
(if different than operating name)

3. Year in which Company was formed: \_\_\_\_\_

4. Current Officers and Directors of the Company:

Name	Title	Resident Address
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

5. Authorized Representative Designated for OWMA Contact:

The authorized representative is the official point of contact for the OWMA -- recipient of all mailings and information, voting representative for the company, and spokesperson for the company relative to OWMA issues.

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Email: \_\_\_\_\_ Telephone: \_\_\_\_\_

6. Other Industry / Trade Associations to which Company Belongs:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



7. Has the Company been subject to any disciplinary action (including the denial or revocation of membership) as a member of any other business/industry/trade association?

Yes  No

If yes, please give particulars: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

8. Has the Company or any of its current officers or directors ever been convicted of a criminal offence for which a pardon has not been granted?

Yes  No

If yes, please give particulars: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

9. Has the Company or any of its current officers or directors ever been subject to legal proceedings by other parties (customers, suppliers, etc.) alleging fraudulent or other unethical or illegal business practices?

Yes  No

If yes, please give particulars: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

10. Has the Company or any of its current officers or directors been convicted under a provincial or federal statute or regulation relating to waste management, including in particular the Environmental Protection Act?

Yes  No

If yes, please give particulars: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

11. Have any of the Company's current officers or directors been officers and/or directors of another company or companies which have been:

- subject to any disciplinary action (including the denial or revocation of membership) as a member of any other industry/trade association;
- convicted of a criminal offence for which a pardon has not been granted;



- subject to legal proceedings by other parties (customers, suppliers, etc.) alleging fraudulent or other unethical or illegal business practices; or
- convicted under a provincial or federal statute or regulation relating to waste management, including in particular the Environmental Protection Act?

Yes

No

If yes, please give particulars: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

12. The undersigned agrees to abide by the by-laws of the Association as well as any Codes of Ethics or Conduct as enacted, or as they may be enacted from time to time, and to pay annual dues promptly.
13. The applicant acknowledges that the Association is relying on the truth and veracity of the statements contained in this application form and that the Association may, at its discretion, request that the applicant depose to the truth of the content of the application.

## CODE OF ETHICS

Each member of the Association shall:

- support, promote and protect the general welfare and interests of the Association and the membership by responding to public need and communicating with government at all levels.
- comply with all laws and regulations as they pertain to the protection of the environment, the safe and legal operation of equipment and the conduct of business.
- carry on business in a conscientious, diligent and efficient manner.
- refrain from knowingly engaging in business practices of a fraudulent, dishonest or unethical nature.
- serve customers and treat competitors, subcontractors and suppliers with honesty and integrity.
- compete fairly for contracts, avoiding any practice that might be construed to be in violation of federal or provincial competition or unfair business practices legislation.
- encourage and promote an open forum for the discussion and exchange of ideas among private firms, industry professionals, government and the public in all areas pertaining to the responsible management of waste.
- support and maintain within their communities and workplaces, the highest standards of safety, covering operational procedures, policy, practice and equipment.

Date: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Signature of Authorized Representative / Signing Officer: \_\_\_\_\_

Title of Authorized Representative / Signing Officer: \_\_\_\_\_

Please forward this application with your cheque for membership dues to:

OWMA, 2005 Clark Blvd., Unit 3, Brampton, Ontario L6T 5P8 or by fax at (905) 791-9514



Schedule 2

PRIVATE SECTOR MEMBERS  
Waste Services Industry Sourcebook

PLEASE FILL OUT THE FOLLOWING INFORMATION TO BE INCLUDED IN OUR ANNUAL SOURCEBOOK AND ON OUR WEBSITE AT [www.owma.org](http://www.owma.org). **PLEASE FILL OUT A SEPARATE SHEET FOR EACH LOCATION.**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Company Representative: \_\_\_\_\_ Title: \_\_\_\_\_

Company Representative: \_\_\_\_\_ Title: \_\_\_\_\_

Tel ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_ e-mail \_\_\_\_\_

Website: \_\_\_\_\_

PRIVATE SECTOR SERVICE CATEGORIES:

Please indicate all that are applicable:

- |   |  |   |
|---|--|---|
| 1. Industrial/Commercial/Institutional Collection (Waste & Recycling) | 8. Scrap Tires (Collection & Processing) | 16. Contaminated Soils Recycling        |
| 2. Residential Collection   | 9. Landfill Gas Utilization              | 17. Liquid Waste Collection             |
| 3. Landfill   | 10. Organics (Collection & Processing)   | 18. Used Oil (Collection & Processing)  |
| 4. Waste Transfer Facility  | 11. Wood Processing                      | 19. Construction & Demolition Recycling |
| 5. Hazardous Waste  | 12. Energy From Waste                    | 20. Sludge Collection                   |
| 6. Material Recovery Facility (MRF)                                   | 13. Portable Toilets                     | 21. Biomedical Waste                    |
| 7. Electronic Waste (Collection & Processing)                         | 14. Vacuum Truck Service                 | 22. Special Services **                 |
|   | 15. Asbestos Management                  |   |

\*\* Please specify ANY OTHER special services in 10 words or less

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Schedule 3

PRIVATE SECTOR MEMBERS  
Geographic Information

Listed below are the geographic areas that will be listed in the Sourcebook and shown on the website. Please complete the form and indicate which geographic areas you would like to be listed under.

Company Name: \_\_\_\_\_

Location/Address: \_\_\_\_\_

Geographic Area(s) Serviced

SOUTHERN ONTARIO

- Region of Halton (Milton, Burlington, Oakville)
- Region of York (Vaughan, Markham, Richmond Hill)
- Region of Durham (Ajax, Pickering, Whitby, Oshawa)
- Region of Peel (Mississauga, Brampton, Caledon)
- Region of Niagara (St. Catherines, Niagara Falls)
- Region of Waterloo (Kitchener, Waterloo, Cambridge)
- District of Municipality of Muskoka (Gravenhurst, Bracebridge, Huntsville)
- City of Toronto
- City of Hamilton
- City of London
- City of Ottawa
- County of Simcoe (Collingwood, Midland, Penetang)
- City of Barrie
- City of Brantford
- City of Guelph
- City of Peterborough
- City of Sarnia
- City of Windsor
- Municipality of Chatham-Kent
- City of Kawartha Lakes (Lindsay, Bobcaygeon, Coboconk)
- City of Kingston
- County of Norfolk (Simcoe, Waterford, Delhi)
- County of Northumberland (Cobourg, Brighton, Port Hope)
- County of Oxford (Woodstock, Ingersoll, Tillsonburg)
- County of Peterborough
- County of Wellington (Arthur, Fergus, Elora)

- Town of Arnprior
- Town of Aylmer
- City of Brockville Town of Carleton Place
- City of Cornwall
- Town of Orangeville
- City of Orillia
- City of Owen Sound
- Town of Parry Sound
- Town of Perth
- Town of Renfrew
- Town of Shelburne
- Town of Smiths Falls
- City of St. Thomas
- City of Stratford

NORTHERN ONTARIO

- City of Thunder Bay
- City of Sault St. Marie
- City of Greater Sudbury
- City of North Bay
- City of Dryden
- City of Elliot Lake
- Town of Espanola
- Town of Fort Frances
- City of Kenora
- Town of Kirkland Lake
- Town of Marathon
- Town of Sioux Lookout
- City of Timmins
- Municipality of West Nipissing

